



PARKS & RECREATION DEPARTMENT
QUINLAN COMMUNITY CENTER
10185 NORTH STELLING RD • CUPERTINO, CA 95014-3255
TELEPHONE: (408) 777-3120 www.cupertino.org

PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting Date: December 5, 2019

Subject

Parks and Recreation System Master Plan – Updated Draft Master Plan

Recommended Action

Consider the October 2019 updated draft Parks & Recreation System Master Plan and recommend adoption to the City Council.

Background and Discussion

A draft citywide Parks & Recreation System Master Plan (“Master Plan”) dated January 2019 was distributed for public review earlier this year. It was presented at a Bicycle Pedestrian Commission meeting on January 16, 2019, a forum focused on youth and teen input on January 22, and a public workshop on January 23. On January 24, 2019 the Parks and Recreation Commission (“Commission”) reviewed the Master Plan at a special meeting and provided input (Attachment A – Parks & Recreation Commission meeting minutes). At that time, the Commission was provided with comments received to date.

Thereafter, the Master Plan was reviewed by the City Council on February 5, 2019 (Attachment B, City Council meeting minutes) and the Planning Commission on February 26 (Attachment C, Planning Commission meeting minutes). The City Council continued its review of the Master Plan. On April 16, 2019 the Council considered proposed revisions to Chapter 3, Systemwide Objectives and Actions (Attachment D, City Council meeting minutes). On May 22, 2019, the City Council’s review focused on proposed revisions to Chapters 4 and 5, and tables regarding opportunities for individual park sites, major park or recreation facilities, and added recreation elements (Attachment E, City Council meeting minutes). Also included in the meeting materials was information about major recreation facilities, now Table A-2, and draft pages regarding individual park sites, now Appendix E.

Written input on the January 2019 draft Master Plan that was submitted to the project team via comment cards and the project website since the January 24, 2019 meeting is provided as Attachment F for convenient reference. ‘Written communications’ which were sent directly to the Commission or City Council regarding consideration of the Master Plan are available on the City website with the associated meeting materials.

Based on the range of input received and feedback from the City Council, the Master Plan was revised and updated. Environmental review on the updated document was undertaken

pursuant to the California Environmental Quality Act (“CEQA”). An Initial Study and a Mitigated Negative Declaration (“IS/MND”) have been prepared.

The updated October 2019 Draft Master Plan and its Appendices (Attachments G and H) and the associated IS/MND have been posted and publicized. The formal public comment period on the IS/MND commenced on October 23, 2019 and concluded on November 22, 2019. At the time of preparation of this report, four written public comments on the Master Plan had been received (Attachment I). The comments did not relate to the environmental analysis. However, there may be comments on the IS/MND from other agencies that result from the review process hosted by the State Clearinghouse. No such comments had arrived at the time of preparation of this report. Any comments received prior to the December 5th meeting will be distributed at that time.

Documents that have been prepared in association with developing the draft Master Plan are posted on the City’s webpages for this project, at the link below, as well as in the on-line records associated with Commission and City Council meetings. For convenience, a redline/ strikeout version of the Master Plan is posted on the website which shows changes to the January 2019 draft version, available via a graphic link on the webpage sidebar. Although new text and other revisions have changed the pagination between the two versions, the markups should be helpful in flagging items that have been edited.

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An informational presentation to the Planning Commission is scheduled on December 2, 2019. Comments from the Planning Commission meeting will be made available to the Parks & Recreation Commissioners at the December 5, 2019 meeting. The Environmental Review Committee (“ERC”) will review the Master Plan’s IS/MND on the morning of December 5, 2019 and make a recommendation regarding adoption of these environmental documents to the City Council.

A presentation will be provided to the Commission regarding the updated Draft Master Plan. Questions and public input are welcome. The Commission is invited to consider the updated October 2019 Draft Master Plan and to formulate a recommendation for the City Council regarding its adoption.

The Master Plan and the associated IS/MND will thereafter be brought to City Council. The date is not confirmed, but is anticipated in February 2020.

Fiscal Impact

None.

Prepared by: Gail Seeds, Park Improvement Manager

Approved by: Randy Schwartz, Interim Director of Parks & Recreation

Attachments:

A – Meeting minutes, Parks & Recreation Commission Jan. 24, 2019

- B – Meeting minutes, City Council, Feb. 05, 2019
- C – Meeting Minutes, Planning Commission, Feb. 26, 2019
- D – Meeting minutes, City Council, Apr. 16, 2019
- E – Meeting minutes, City Council, May 21, 2019
- F – Public Input on Jan 2019 Draft Master Plan, Jan. 23-Apr. 30, 2019
- G – Draft Parks & Recreation System Master Plan, Oct. 2019
- H – Draft Parks & Recreation System Master Plan, Appendices, Oct. 2019
- I – Public Input on Oct. 2019 Draft Master Plan, Oct. 23-Nov. 22, 2019